



CALIFORNIA

Technician/AGR Administrative Instruction

National Guard Technicians - CAL NG Active Guard/Reserve

MILITARY DEPARTMENT

P. O. BOX 269101
Sacramento, CA 95826-9101

NUMBER

02-25

22 October 2002

Thrift Savings Plan Open Season

EXPIRES 31 DECEMBER 2002

1. Thrift Savings Plan (TSP) open season began 15 October and ends 31 December 2002. During the open season, you may begin contributing to the TSP or change the amount of your TSP contributions. During this open season, technicians covered by FERS may elect to contribute up to 13% of the basic pay they earn each pay period; technicians covered by CSRS may elect to contribute up to 8% of the basic pay they earn each pay period.
2. **How to make a contribution election.** To make a contribution election, submit Form TSP-1 (Election Form) to the Human Resources Office (HRO), Customer Services. You can obtain Form TSP-1 from your local remote personnel designee, the TSP Web site (www.tsp.gov) or contact Customer Services (Sharon Costello).
3. **When elections become effective.** If your election is received before 30 November 2002, it will become effective the first full pay period in December 2002. If your election is received after 30 November 2002, it will become effective no later than the first full pay period after it is received. **(Election forms received in HRO after 31 December 2002 will be returned without action.)**
4. **How to make an investment election.** You may invest in any of the five TSP investment funds. To change the investment of future contributions to your TSP account, you must request a **contribution allocation**. To change the investment of money already in your account, you must request an **interfund transfer**. To request a contribution allocation or an interfund transfer, use the TSP Web site (www.tsp.gov), the ThriftLine (504) 255-8777, or Form TSP-50 (Investment Allocation).

6. If you have questions or need additional information, contact Ms. Sharon Costello at CAGNET 63158, DSN 466-3158, or (916) 854-3158.

FOR THE ADJUTANT GENERAL:

LAWRENCE D. COOPER
COL, OD, CA ARNG
Directorate of Human Resources

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